Communication “101”
Four Components

• Department Seminars (8h)
• 30 minute Youtube video
  • May be broken into two 15 minute modules if necessary
  • COL100, COL106, …
  • Team of two may prepare together but each teaches
  • Slides per group, submitted
• Teach to live audience: 10-15 student audience
• Attend 8 other students’ tutorials
Logistics

- You will receive email about dept seminars
  - Attendance will be taken
- Video creation process will be announced
  - Hindi?
  - Sign-up for topics (At most 2-3 groups can choose the same topic)
  - Submit completed video by 31 Aug
  - Instructors will review and will provide feedback by 30 Sep
- Live audience teaching to be completed by 30 Oct
  - TAs will coordinate and organize (4-6 sessions of 2-3 tutorials each)
  - Audience will include other COQ participants and students in COL100/106
  - In hostel?
Communicating

- Know the subject
  - Know the audience
- Language skills
- Stagecraft
  - Voice modulation
    - Volume, speed, tone
- Body language
Presentation

- Organize the “story line”
  - Write it down
- Un-cluttered slides
  - Use large font
- Consistent
  - Capitalization, Punctuation, Color
- Labeled diagrams
- No taipos
Tips

• Humour
• Personalization
• Conversational language
• Use the stage
• Relax and breathe
  • Nervousness and Anxiety is common
• Watch for Uh, Ahem ..
• Practice
  • Visualize